



# **Inter-agency Contracts Directory (ICD)**

**Presented to the JAEBOB**

June 12, 2003



## ICD: Policy and Timeframes

- ▶ FAR Council will issue Federal Register final rule to establish standardized timeframes for populating the ICD
- ▶ Timeframes for entering data into the ICD:
  - Within 10 days of award of a new instrument
  - By October 31, 2003 for existing instruments that expire after June 1, 2004
  - At your discretion for instruments expiring before June 1, 2004



## Benefits

- ▶ The ICD will provide the acquisition community with:
  - A single website for general information on all inter-agency contracts
  - Standardized information to facilitate market research
  - A foundation for future market research across catalogs
- ▶ Benefits:
  - Support more informed agency decision making by providing centralized and easy on-line access to general information about contracts available for inter-agency use
  - Improve government operations by unifying and simplifying
  - Reducing burden by allowing information to be entered into a database once for use many times



## Next Steps

- ▶ Agencies that have awarded, or plan to award, inter-agency contracts identify an Agency Administrator to Bill Morgan, GSA ([bill.morgan@gsa.gov](mailto:bill.morgan@gsa.gov)) (copy Lisa Romney) by June 20<sup>th</sup> (per Ms. Lee's memo)
  - Please advise Lisa if your agency does not award these contracts
- ▶ GSA will schedule training and coordinate with Agency Administrators to register for access to the directory
  - Training classes on calendar for June 18th and June 25th (2 sessions each day: 0900-1200 and 1300-1600)
  - Location: GSA NCR, 17 D St., Rm. TR1932 (Lefant Plaza Metro Stop)
- ▶ Additional information concerning the ICD and other IAE initiatives may be found at <http://egov.gsa.gov>
- ▶ See the Agency Administrator's roles and responsibilities on the ICD website ([www.contractdirectory.gov](http://www.contractdirectory.gov))